



The Center for Independence is a 501 (C) (3) organization serving as a resource for individuals with disabilities to fully access and participate in the community through outreach, advocacy, and independent living skills development. We serve senior citizens with senior-related disabilities as well.

JOB ANNOUNCEMENT

TITLE: IL Coordinator (**Marysville Office**)

REPORTS TO: Associate Director

PURPOSE: The Independent Living Coordinator will provide independent living skills training to assist individuals with disabilities become as independent as possible and reach their full potential. The IL Coordinator will conduct outreach in Snohomish, Skagit, Whatcom and Island Counties, and facilitate presentations to organizations. The successful candidate will demonstrate strong interpersonal skills, excellent communication skills, ability to multi-task, and the desire to empower people with disabilities.

ESSENTIAL JOB FUNCTIONS

1. Conduct independent living skills training in accordance with the philosophy of independent living. This includes assisting participants with identifying goals, developing and implementing individualized plans to meet the goals.
2. IL skills training includes but is not limited to the following areas: career/job development, money management, health, daily living skills, household management, mobility, peer support, self-advocacy, assertiveness, and socialization.
3. Provide individual advocacy to compliment consumer self-advocacy, when needed and appropriate.
4. Work with participants one-on-one and in groups, both at the office and in a community environment, as is appropriate.
5. Facilitate timely completion of Independent Living Goal Plans and providing services according to those goals.
6. Transition people with disabilities out of nursing homes and into the community.
7. Maintain appropriate interpersonal relationships with participants, staff and peers.
8. Conduct systems advocacy as opportunities arise or are requested by supervisor.

9. Enter consumer and community goals, services and activities in the agency database on a daily basis. Keep appropriate records and submit required reports in a timely and professional manner.

10. Participate in planning and conducting outreach to diverse and underserved populations.

11. Other duties assigned.

QUALIFICATIONS

- BA degree in Human Services, Social Work, Psychology or a related field is preferred but not required.
- Prior personal and professional experience with disabilities may be substituted for education if the individual meets the essential functions of the job.
- Working knowledge of Microsoft Office, including but not limited to WORD, EXCEL, Publisher, and PowerPoint.
- Ability to become proficient in using CFI's client data base and any other software programs needed to perform job duties.
- Knowledge of ADA regulations is a plus.
- Experience living with a disability is a plus. Fluent in ASL is a plus.
- Must be able to pass background check.
- Some travel may be required for this position.

STATUS: This is a full-time position, 32-40 hours a week. Hours are flexible. Benefit package available after successful completion of a 90-day probation period.

SALARY: Depending on qualifications and experience

CLOSING DATE: Open until filled

TO APPLY: Send resume and cover letter to -Felichia at felichias@cfisouth.org

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