**POSITION TITLE:** Peer Support and Hygiene Center Navigator

**EMPLOYMENT TYPE**: Full-time Regular

**REPORTS TO:** Executive Director

**HOURLY RATE**: $19.00-$21.00

**JOB SUMMARY:**

Through lived experience provide advocacy and support to individuals and families accessing housing support through sheltering, rapid rehousing, hygiene, and prevention services. Be a part of a team that will assist individuals and families build stability through maintaining safe and stable housing, growing their income, being a positive tenant, and navigating all the challenges of obtaining and maintaining housing. Serve as a member of an organization that welcomes, engages, and works with individuals with complex needs.

Affordable Housing and homelessness are the biggest issues facing our Pierce County community. For over 30 years LASA has worked to provide safe and stable housing to Pierce County families. LASA currently owns, operates, and develops affordable housing along with providing rapid rehousing, permanent supportive housing, stability shelter, showering and laundry, and eviction prevention services to those without a safe and stable place to live.

**We strongly encourage individuals with personal, shared, or lived experience with homelessness or housing instability to apply for this position. We also encourage those who represent demographics who are disproportionally represented in the homeless population of Pierce County to apply. We recognize the value of firsthand knowledge of the challenges faced by our participants will greatly contribute to the success of those who seek our assistance.**

**Responsibilities:**

* Provide peer support with an emphasis on enhancing access to and retention in permanent housing.
* Certified Peers will draw on common experiences as a person with lived experience to validate participants’ experiences.
* Monitor and assist people accessing the hygiene center.
* Teach symptom management techniques and promote personal growth and development by assisting clients to cope with internal and external stresses.
* Coordinate with Housing Navigator to assist participants in finding and maintaining a safe and affordable place to live including locating roommates, cleaning, furnishing, and procuring necessities.
* Assist participants in identifying the type and location of housing with an exploration of access to natural supports and the avoidance of triggers.
* Assist participants in accessing financial support such as government benefits and housing subsidies.
* Assist participants in accessing vocational training and supports.
* Assist participants in activities of daily living.
* Maintain records and provide data and reports, as may be required for program monitoring and evaluation, in accordance with policies and procedures.
* Be available for consultation and crisis outreach as appropriate or needed.
* Perform health and safety checks of apartments as required.
* Be a part of a multi-disciplinary team to coordinate services. This includes attending regular team meetings, consultations, and training as needed or required.
* Ensure that ethical and professional standards of practice are maintained.
* In addition to the above, perform other duties as assigned.

**Office**

* Use office machines to file and make copies.
* Routes tenant information for tenant/case management files.
* Answer the phone and follow proper phone procedures.
* Use Microsoft Outlook for communication and scheduling.
* Assists with gathering of participants information.
* Distributes and posts flyers and notices.
* Participates and contributes to meeting team goals.
* Fulfills other duties as requested by Care Management, and/or Property Management

**Qualifications:**

* Must be, or obtain within 90 days of hire, a Certified Peer Support Specialist with an active credential with the Department of Health.
* Strong analytical, interpersonal, written, and verbal communications skills.

**HOW TO APPLY:**

Please e-mail a resume that specifically addresses how your background makes you a good fit for this position, [jason@lasawa.org](mailto:jason@lasawa.org). Applicants in need of accommodation are encouraged to call (253)581-8689. LASA is an equal opportunity employer.