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**Tacoma Pierce County Coalition to End Homelessness**

1. **Description of the Coalition**

The Tacoma Pierce County Coalition to End Homelessness is a network of individuals, non-profit organizations, government agencies, faith communities, and community businesses working together to serve people experiencing homelessness. Our end goal is to help folks establish safe housing as quickly as possible and help them to retain that housing so their homeless episode is short and never repeated. We also work to address many of the factors that drive homelessness. (from website, <http://www.pchomeless.org> )

1. **Membership**

* The Coalition is an open table for all who are committed to ending homelessness and engaging with respect; there is no membership requirement. “Members” are those who participate.
* Interested persons can access the Coalition’s activities and resources through subscribing to the Coalition listserv at <http://www.pchomeless.org> (over 700 are subscribed at this time).
* Further access is available through participation in weekly Friday meetings (currently conducted only through Zoom), and by joining in the work of various committees and action groups.
* Attendance at all group meetings is open upon subscribing to the list for specific groups or registering for a specific meeting through the website. This includes all committee meetings including weekly steering committee meetings, regular Friday meeting agenda setting, project development and action-proposing gatherings.

1. **Weekly Friday Meeting of the Whole**

**1. Purpose**

* To gather regularly to share resources and information relating to homelessness and housing.
* To learn about and develop relationships with others providing services and/or advocating for policies that will prevent homelessness, increase attainable housing, and address needs identified by those experiencing homelessness.
* To become more informed about who is unhoused or likely to become unhoused, and how the effects of poverty are intensified by racial and gender inequities.
* To receive updates about and discuss local and regional governmental actions and proposed actions related to housing and homelessness.
* To guide the Coalition’s public action through discussion and polls/votes taken on specific strategies, policies, and public statements proposed by appointed representatives, committees, workgroups, or others seeking unified response to emergent situations.

1. **Time**

* 9am- 11 am weekly (except major holidays)
* After- meeting planning for following week’s agenda at 11:05 am – 11:30

All are invited to share in exploring options for inviting presenters, developing questions for break-out sessions, exploring options that strengthen representation and voice.

1. **Participation**

Everyone committed to ending homelessness is invited to participate. Attendance at these Friday meetings averages between 40 and 80 people, with many participants joining the Zoom event without video. Those who join without video may be multi-tasking as part of their workday, may not have a strong internet connection, or have other reasons.

1. **Meeting Norms**

The weekly Friday Meeting welcome includes the norms in the Chat for reference.

**Zoom Norms**

Mute yourself when not talking.

Use Zoom’s raise hand feature if you have something to say.

Limit distractions by turning off your camera if you need to take another call.

**Community Norms**

Lead with a racial equity lens.

Be aware of power dynamics.

Challenge concepts, not people.

Listen to learn.

One person speaks at a time.

Speak from your own experience.

Make space, take space.

Assume best intentions *and* take responsibility for impact.

Be aware of time and agenda

1. **Current format of the meetings**

* Facilitation of agenda, management of zoom technology, and calling on speakers who seek recognition by meeting host (roles have been shared).
* Welcome and invitation to new participants to introduce themselves; reminder of group meeting norms --posted in the Chat on Zoom: (see below under norms and decision-making)
* Report of the “week on the streets “ --updates on realities in encampments and other settings
* Spotlight session to provide brief intro to services, community projects and how to access
* Longer thematic or resource presentation related to Coalition’s work
* Break out session for networking and feedback
* Government updates (County, City of Tacoma, Health Dept, Emergency Mgmt., other)
* Advocacy updates and any proposals
* Committee reports and any proposals
* Other business as appropriate, polls, announcements
* Request for feedback on effectiveness of meeting and how to improve.

1. **Decision making processes**

In Friday meetings, to gauge support Zoom poll/survey(s) are used. The option to abstain from a vote in the polls is always available (especially as some persons may need to abstain because of their employment and others may be just visiting the meeting).

* + 1. Polls

Some polls/surveys seek to learn about interests and priorities of participants, others seek support for a public position related to an event, issue, process, or plan. Currently we have no required percentage beyond the majority default of “over 50%” to confirm coalition endorsement.

**D. Committees**

1. **Coalition Steering Committee**
   1. Purpose

Currently, the Steering Committee serves as the connecting hub and oversight group for Coalition activities, as well and as an incubator for development of projects, campaigns, events, and policies. To secure the widest possible support, the steering committee also drafts proposals for consideration by the Friday meetings and to coordinate Coalition action on emergent issues.

1. Agenda

Usual agenda includes reports and proposals from Coalition Committees, updates from Coalition representatives to other groups, and strategic discussion in response to emergent issues (extreme weather, pandemic, county, and municipal policy/actions). Other agenda items are solicited from participants during Friday after-meeting planning session and brought to Steering committee. Agenda is sent to all who subscribe to the Steering Committee listserv.

1. Leadership

The committee is open to all who sign up for the steering committee listserv. Committee operates under a shared leadership model, rotating meeting roles monthly: agenda building (after requesting items from subscribers to steering committee listserv); facilitating/hosting the meeting, serving as scribe (provides a record of topics, actions, and proposed policy/actions for consideration/vote at Friday Meetings. Notes are maintained by scribe). The committee seeks consensus agreement on what is daily support decisions for meetings, resources sharing and what should be brought to the full Coalition at Friday meetings for discussion and vote.

1. Current Responsibilities assumed by Steering Committee:
   * Policy and Project recommendation

Updates on official communication by designated representatives, recommendations to general Friday meeting participants for positions, actions, new projects, new committees.

* + Coordination of Coalition response to emergent events and conditions(For examples, see Appendix 5 for partial chart provided by Maureen Howard 11.11.21)

Emergencies (weather, health), public policy/action related to street homelessness, promotion of joint action by network participants. (For examples, see Appendix 5 for partial chart provided by Maureen Howard 11.11.21)

* + Connector of Coalition committees with other committees and with Friday Meeting

Committees provide updates on actions and proposed actions at Steering Committee meetings and when appropriate at Friday meetings. Committees use Steering Committee as space to explore possible projects and positions and effects on work being done by others.

* Stewardship of Coalition financial resources

Manage any grants, donations, and accountability to fiscal sponsor (needs to be more specific.

* + - Operations oversight and management: Website/listserv maintenance, organizing Friday meetings, maintaining network communications. (A list of tasks related to the Friday meeting is found in Appendix 3: Job Descriptions)

1. **Focused Committees and Workgroups**

The Coalition currently recognizes the following committees and workgroups. (A Committee is established with formal approval at a Coalition Friday Meeting. Workgroups are ephemeral formed by emergent need.) Find more detail (to be added) about each in Appendix 2.

* 1. Safe Sites for All (SS4A)
  2. Media Workgroup
  3. Housing Committee (currently on hold)
  4. Workforce Development Committee (listed on webpage; needs role clarification)
  5. Race and Equity Committee
  6. Governance Workgroup

1. **Decision making process of Committees and Workgroups**

In committees, work groups and action groups of the Coalition, decisions are currently made through a consensus-seeking process (seeking a “sense of the whole” either to move forward or refrain from action) with those present at the meeting. In Committee without consensus, we continue discussion and don’t bring proposals forward.

1. **Coalition Representatives to Other Groups (process on hold)**

As a resource and advocacy group, we value both informal and formal collaboration with other groups as essential for effective efforts to promote shelter/housing for all. Formal collaboration (where a Coalition member specifically represents the Coalition) requires Coalition approval. Generally, those willing to represent the Coalition need a level of knowledge of the Coalition’s work and priorities.

1. **Characteristics of a Coalition Representative** 
   * Regular engagement with Coalition during the 6 months prior to requested representation.
   * Working relationship with multiple Coalition members
   * Work authorization to commit time (if employed)
   * Ability to publicly support Coalition positions

1. **Process for Appointing a Coalition Representative**

Groups seeking formal collaboration complete [the *Coalition Committee Representative Request Form*](https://www.pchomeless.org/Committees/Create) found on the Coalition webpage under the Committees link. Representatives are confirmed through the Friday Meeting polling process, with volunteers or recommended persons being put forward for vote to serve as the Coalition’s representative.

* Request Made
* Coalition Publishes request at a Friday Morning Meeting and on Listserv to apply.
* Steering Committee makes recommendation the following Wednesday
* Coalition votes the next Friday to confirm an appointment

1. **Current Coalition Representatives**

* Continuum of Care -- Gerald Daniels [gerald@risecenterofhilltop.org](mailto:gerald@risecenterofhilltop.org)
* Pierce County 2021 Plan to End Homelessness

--Steering Committee -- Maureen Howard [mhoward@pchomeless.org](mailto:mhoward@pchomeless.org)

--Shelter Committee--Mike Boisture [mikeb@valeovocation.org](mailto:mikeb@valeovocation.org)

* National Coalition for the Homeless -- Cynthia Stewart [stewdahl@comcast.net](mailto:stewdahl@comcast.net)

*NOTE: Learnings from December 2021 interviews with representatives listed above will be added here and/or included in an appendix along with suggestions, issues needing attention, or recommended short-term actions.*

1. **Current Coalition Roles with leads**

More detail (at minimum: point person with contact information), if not a job description is needed for each of the following roles:

Role: Web Administrator(s) -- Rob Huff and Gerrit Nyland

Role: Weekly Friday Meeting host -- currently Rob Huff with alternate hosts

Role: Safe Sites for All -- Jan Runbeck

Role: Health -- Jan Runbeck

Role: Policy analysis and advocacy – Maureen Howard and Rob Huff

Role: City encampments contact -- Rob Huff

Role: Housing committee lead -- Maureen Howard (currently on hold)

Role: Workforce Development lead -- was Kelly Blucher (not currently active as committee)

Role: Race and Equity committee co-leads -- Monique Brown and Rosemary Powers

Role: Governance workgroup\* lead—Rosemary Powers

Role: Safe Sites Media Campaign co-leads—Laurie Davenport and Theresa Power-Drutis

Role: Legal issues/evictions contacts: Laurie Davenport and Jennifer Ammons

Role: Accessibility issues contact – (we were thinking to ask Julian Wheeler)

**Workgroup Note:**

This draft document was produced over several months in 2021 by the Coalition Governance Workgroup: Laurie Davenport, Rob Huff, Dana Peregrine, and Rosemary Powers (Lead). As a way to begin discussion of more formal structures for our network, the Steering Committee charged us with documenting the current structures and processes used by the Coalition in carrying out our work. We gathered information through our own observations, individual interviews, by reference to documents available from the Coalition archives, and files of Gerrit Nyland and Maureen Howard. This description, while incomplete and open to correction, is offered as a foundation for the necessary work of building our preferred future together.

**APPENDICES**

**Appendix 1: Vision, Mission, Values *Placeholders***

*NOTE: The process of developing a Vision, Mission and Values together is essential work. The information below is a placeholder until this process with the full Coalition is concluded.*

**Vision:**

That all Pierce County residents have access to safe and secure shelter. That Pierce County jurisdictions have committed to ongoing and significant funding to support attainable permanent housing for persons with incomes at or below 30% of AMI. That strategies for attaining this vision have been developed in partnership with those who have lived experience of homelessness and address the disproportionate effects on BIPOC communities.

**Mission:**

The Coalition acts as a persistent connector supporting the commitment of Pierce County organizations and advocates focusing on the services, preventive actions, policy advocacy and empowerment needed to end homelessness and ensure attainable housing for all.

**Values:**

* Open table – all who care about eliminating homelessness are welcome.
* Diversity -- of role, race, age, gender identity, ability, income/wealth
* Lead with equity — center the experience and voice of those most affected
* Growth – challenge ideas, beliefs… with respect
* Care – for each other… positive energy, encouragement, mentorship, listening
* Shared power – own and step into our own power; encourage and make room for others

**Appendix 2: Focused Committee and Workgroup Descriptions (needing completion)**

1. **Safe Sites for All (SS4A)**

Purpose

1. Agenda
2. Leadership
3. Current Responsibilities
4. **Media Workgroup**

Purpose

Agenda

Leadership

Current Responsibilities

1. **Housing Committee (currently on hold)**

Purpose

Agenda

Leadership

Current Responsibilities

1. **Workforce Development Committee (listed on webpage, needs role clarification)**

Purpose

Agenda

Leadership

Current Responsibilities

1. **Race and Equity Committee**

Purpose

Agenda

Leadership

Current Responsibilities

1. **Governance Workgroup**

Purpose

Agenda

Leadership

Current Responsibilities

**Appendix 3: Job Descriptions**

For Coalition task and role more detail, if not a job description needs to be developed. The following is an example:

1. **Administrator: Tasks related to Weekly Friday Meeting**

* Create Zoom links for scheduled Coalition meetings: Rob
* Create Friday weekly event on Coalition Website – update when agenda set: Rob
* Create Friday weekly event on Facebook page – update when agenda set: Gerrit did this, Rob also, and Laurie is willing to do this too.
* Invite presenters: Rob, Theresa, others by agreement
* Publish Meeting Recording: (Gerrit’s report of what he’s done)
* Format and put chat on letterhead – upload to Blob storage
* Identify speakers in the Otter.ai transcript software
* Format and put transcript on letterhead – upload to Blob storage
* Edit Otter.ai audio recording (trim ends, edit out breakout sessions) and publish to Captivate
* Edit Zoom video recording (trim ends, edit out breakout sessions, add opening image) and publish to YouTube
* Create images of any interesting polls and upload to blob storage
* Upload any attachment or PowerPoint presentation to blob storage
* Publish all recordings to Coalition website

**Appendix 4: History of the Coalition... collected memories so far**

*“I’ve come to see) that history is the story of the past, using all available facts, and that nostalgia is a fantasy about the past using no facts, and somewhere in between is memory.” (Clint Smith, How the Word is Passed 2021).*

This history section uses history and memory to reconstruct how we arrived at our current situation and to offer a context for proposing any desired changes. It will profit from additional voices and clarifications.

The Tacoma Pierce County Coalition to End Homelessness (TPCCEH) represents the merger of the original TPCCEH (formally established with bylaws in the 1980s) with a more recent resource-sharing “Friday providers group” representing various non-profit agencies addressing needs of people living homeless or at risk of homelessness. This providers’ group was called together following the City of Tacoma’s May 9, 2017 passage of Ordinance 28430, which declared a state of public health emergency relating to the conditions of homeless encampments. The providers group met each Friday morning from 9-11am, hosted by the Salvation Army at their facility on Puget Sound Ave. The decades-old Coalition also met on Friday mornings, at a similar time, once a month. The merger made sense.

This merged group, retaining the Coalition name, grew into a wider network of multiple service agencies (addressing shelter, education, health, transportation), housing activists, faith communities, and government entities who provided resource information and networking opportunities to those who attended Friday meetings. The Coalition meetings were moderated by James Pogue of Comprehensive Life Resources and a webpage and weekly agenda was developed by Gerrit Nyland (at that time with Catholic Community Services). Gerrit also developed the website and populated it with resources, links, meeting minutes and more. He also provided restaurant reviews at times.

Participants with special interests formed several committees/groups and identified “lead” conveners. They often met to strategize before or during the Friday morning gatherings. These included **Innovative Shelter Team** (Theresa Power-Drutis);**Racial Equity** (Heidi Nagel and Ben Feldbush; **Advocacy** (Cynthia Stewart, Carolyn Read, Maureen Howard); **Community Connections** (Richard Berghammer, Pamm Silver, Sheila Miraflor).

With the onset of COVID in early 2020, the Coalition transitioned to online meetings using the Zoom platform, which continues to the present. Gerrit Nyland moderated the on-line sessions and took on many administrative responsibilities reflected in earlier parts of this document. While minutes of in-person meetings were distributed to the Coalition listserv, with ability to save Zoom meetings we find transcripts in the on-line archive March 20, 2020, to the present. See earlier description of Friday meetings for more information).

In the summer of 2020, Gerrit transitioned from his role as Zoom moderator and sole website administrator, and we learned the extent of those specific responsibilities and costs. Rob Huff assumed the moderator role and some website duties, sharing the moderator role with other participants on occasion. In the Fall of 2020, in response to increases in street homelessness, reductions in congregate shelter spaces due to Covid, and the perils of approaching winter weather, Maureen Howard proposed a public Summit to address the crisis that was endorsed by the Friday meeting. Maureen, Gerrit, and other Coalition participants organized two separate summit events. These gatherings requested explicit and new commitments from government officials and agencies, non-profit organizations, faith communities, business owners, and other community members.

The Summits helped create a context for advocacy that called for and supported a stronger Coalition voice in public policy advocacy. The Friday meeting affirmed the importance of this role on (Dec 2020) appointing Maureen Howard, as senior policy analyst for the Coalition, to speak for the Coalition on issues determined by the Coalition Friday meetings.

As of October 27, 2021, Maureen resigned from her volunteer position as Senior Policy Analyst, while maintaining her commitment as a housing advocate, and the Coalition does not have one designated public representative. In the interim, the Steering Committee assigned Coalition members to represent us on particular issues.

**History of the Coalition Steering Committee**

This committee originated as the organizing group for the 2020 Summits called by the Coalition in response to winter weather emergency of 2020. Following the Summits, this organizing group met 2-3 times weekly during Jan-Feb 2021 and weekly beginning in March 2021 to promote action and commitment, calling itself “Summit follow-up and Winter Shelter planning.” Additionally in February 2021, given the lack of progress in the county to provide adequate shelter options for unhoused residents, the Coalition committed itself to “Ending Street Homelessness by November 1, 2021,” and the Summit follow-up group took up the leadership mantle as the Coalition Steering Committee.

**“The past becomes the present and invites the future.”**

The Coalition faces choices about its future structure and process. Whatever direction we take, we need to clarify and affirm a common vision and mission, ensuring that we embed in any structures our stated commitment to equity and inclusion of those with lived experience.

This Coalition, as a network of those who seek to end homelessness in Pierce County, can choose to continue its important role as a major site to learn and share resources. Sustaining this network is not without cost, as the on-line technology and website maintenance demands both money and dedicated time. When we meet again in person, there may be costs for meeting space as well as technology.

The Coalition, as a network seeking to influence public policy to end homelessness and to advocate for adequate housing for all, may choose to become a more formal organization with greater capacity for seeking funding and hiring staff. For example, we could define a role for the coalition that does not compete with service agencies but that identifies gaps, responds quickly to crises that others may not be organized to address (such as the summer heat dome), or that focuses on improving/streamlining communication and data-gathering among stakeholders.

**Appendix 5:**  **Policies, Issues, and Advocacy History and Status of Actions**

(Partial list (v.1.0) by Maureen Howard, shared with Steering Committee by email on Nov. 11, 2021)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Policy/Issue | Form: Statement, Grant Application, Public Testimony & Title of Document | Approved by Full Coalition in Friday Meeting | Approved by Steering Committee | Made on Coalition’s Behalf | Notes |
| Seattle CU Partnership | Description of Seattle CU accounts for people experiencing homelessness  TPCCEH Seattle CU Partnership v. 1.2 May 11, 2020 |  |  |  | Negotiated by Maureen Howard with Seattle CU so people experiencing homelessness could receive their Economic Impact Payments/Stimulus Checks. These are real CU memberships. |
| Tacoma Pierce County Chamber of Commerce Partnership |  |  |  |  | We have a formal description…just need to find it. |
| COVID-19 Funding Recommendations | Letter to Neighborhood and Community Services, City of Tacoma | On/  before |  |  |  |
| Pierce County Connected Funding | Letter to Greater Tacoma Community Foundation  TPCCEH Letter to Greater Tacoma Community Foundation v. 1.5 dated Sept. 16, 2020 |  |  |  |  |
| Support for TEMS at 6th & Orchard | Letter to City of Tacoma  Dated Oct. 4, 2020 | On/  before Oct. 4, 2020 |  |  |  |
| Tacoma Residential Infill | Letter to City of Tacoma  TPCCEH Letter of Support on Residential Infill dated Oct. 6, 2020 |  |  |  |  |
| Winter Shelter | Talking Points on Winter Shelter  TPCCEH Winter Shelter Talking Points dated Nov. 15, 2020 |  |  |  |  |
| On the TPCCEH Coalition to End Homelessness | Talking Points - one page description of the Coalition  TPCCEH Talling Points on the Coalition dated Nov. 15, 2020 |  |  |  |  |
| Safe Shelter Summit Requests | Virtual Summit, Dec. 21, 2020  Safe Shelter Summit Full Script v. 1.4 |  |  |  |  |
| Safe Shelter Requests | Safe Shelter Summit Requests v.1.2 |  |  |  |  |
| Safe Shelter Summit Requests & Commitments | Safe Shelter Requests & Commitments v.1.2 dated Dec. 21, 2021 |  |  |  |  |
| Safe Shelter Summit | Maureen Howard's Closing Remarks  MH Safe Shelter Summit Remarks 12.21.2020 Final |  |  |  |  |
| Safe Shelter Summit II: Taking Action | Press release  Safe Shelter Summit II Press Release 2021.01.13 v.1.2 |  |  |  |  |
| Safe Shelter Summit II: Taking Action | Full Script  Safe Shelter Summit II: |  |  |  |  |
| Safe Shelter Summit II: Taking Action | Maureen Howard’s Closing Remarks  MH Safe Shelter Summit II Remarks 01.26.2021 actual |  |  |  |  |
| Implementing HB1590 in City of Tacoma - 1/10th of 1% sales tax for affordable housing | Letter to Tacoma City Council in support of 1/10th of 1% for affordable housing  TPCCEH Letter to Mayor & Council on Affordable Housing Sales Tax 2.6.2021 |  |  |  |  |
| Taking Action to End Homelessness | Letter to Tacoma City Council  TPCCEH Taking Action to End Homelessness - Tacoma City Council 2.14.2021 |  |  |  | Formal request for support to a Regional Plan to End homelessness, and to end street homelessness by Nov. 1, 2021 |
| American Rescue Plan Act )ARPA) Priorities | Statement: TPCCEH ARPA v. 1.4 | April 9, 2020 |  |  | Maureen is preparing Status Report  November 2021 |
| Encampments | Statement: TPCCEH Statement on Encampments v. 1.4 | April 9, 2021 |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Home In Tacoma | Endorsement: TPCCEH Home in Tacoma 7.11.2021 |  |  |  | Letter sent to Tacoma City Council  Check Friday meeting from late June/early July |
| Use of Public Property Ordinance | Letter: TPCCEH Ordinance 28756 v. 1.3 dated 4.16.2021 |  |  |  | Letter to Tacoma City Council, Neighborhood and Community Services |
| Use of Public Property Ordinance | Talking Points: TPCCEH 28756 TP v.1.1 dated 4.22.2021 |  |  |  | Used by six Coalition participants in meetings with Tacoma Mayor, Deputy Mayor, CM Thoms, City Attorney |
| Use of Public Property Ordinance | Final draft of ordinance 28756 |  |  |  | Not approved by City of Tacoma nor by TPCCEH. |
| Washington State Department of Commerce Rapid Capital Acquisition Fund | Letter: TPCCEH Comments on Rapid Capital Acquisition Fund June 4, 2021  Response: |  |  |  | Letter to WA State Dept of Commerce dated June 4, 2021  Response from Dept of Commerce dated \_\_\_\_\_ |
| Relocation of TEMS3 to 69th & Proctor | Request: TPCCEH 69th & Proctor Final v. v.1.1  City of Tacoma Response:  LS Response to TPCCEH 69th & Proctor Final |  |  |  | Letter to Neighborhood and Community Services, Tacoma City Council dated 6. 21, 2021  Response from NCS dated June 23, 2021 |
| COVID-19 Outreach Incentives |  |  |  |  | Dept of Health #1 grant - application is in file |
| COVID -19 Outreach Incentives |  |  |  |  | AllinWA Seattle Foundation grant - application is in file |
| COVID-19 Vaccine Incentives |  |  |  |  | Dept of Health #2 grant - application is in file |
| Voices That Matter |  |  |  |  | Partnership with the Lived Experience Coalition - LEC is the contractor with Pierce County Human Services |
| Speakers’ Bureau |  |  |  |  | Included in Gerrit Nyland’s proposed structure of TPCCEH but not implemented |
| Pierce County Comprehensive Plan to End Homelessness |  |  |  |  | Lots in file…just need to find any official TPCCEH communications |
| Quarantine & isolation Requests | TPCCEH Q & I Requests v.1.1 |  |  |  | Sent to Tacoma Pierce County Department of Health, Sept. 17, 2021  Consultation with Shelter providers |
| Capacity Building Request | TPCCEH Capacity Building Request v. 1.1 |  |  |  | Sent to City of Tacoma Community & Economic Development, \_\_\_\_\_\_  Sept. 17, 2021  Consultation with Coalition members |
| Heat Emergency After Action Report | TPCCEH Het Emergency After-Action v. 1.0 |  |  |  | Internal report dated July 7, 2021 |
| Graduate Tacoma Donation | Memo for file Donation of $5000  TPCCEH Graduate Tacoma |  |  |  | Memo to file from Gerrit Nyland email dated 8.5.2021 |
| Compassionate Tacoma Award Remarks | Remarks for Tacoma City Council  TPCCEH Compassionate Tacoma 8.10.2021 |  |  |  | Maureen Howard’s remarks on behalf of TOCCEH on receiving the Compassionate Tacoma Award |
| June 2021 Heat Emergency After Action Review | Talking Points for PC DEM After Action Review  TPCCEH PC DEM AAR v.1.1 |  |  |  | Used with Pierce County Department of Emergency Management After Action Review Aug. 11, 2021  Consultation with \_\_\_\_ |
| Pierce County Mobile Home Sales | TPCCEH Letter on Mobile Home Distraint Sale & Foreclosure  Response from PC County Finance Director |  |  |  | Letter to Pierce County Council, County Exec; City of Tacoma Council, City Manager Oct. 11, 2021 |
| Statement on Sweeps | Statement: TPCCEH Statement on Sweeps v. 3.0 | Oct. 15, 2021 |  |  |  |
| TacomaSafe | Statement: TPCCEH Statement on Tacoma Safe v. 3.0 |  | Oct. 20, 2021 |  | Scheduled for Full Coalition vote \_\_\_\_; removed from agenda. Not rescheduled. |

**Appendix 6: Issues to consider and short-term suggestions to strengthen representation and voice**

* Identified weakness in current decision making model: While no issues thus far have demonstrated strong differences among those present at the Friday meetings, and policy polls have generally received over 80% approval, participants recognize the potential for problems if a sizable group were to oppose a position that received a majority but not a supermajority endorsement (for example, if we were to put forward a position on a “no camping” ban that included requirement of adequate shelter options but that would result in someone unwilling to accept such options receiving citation or fine. This has not been brought forward but is the sort of issue that might lead to no position being taken if the support was only a little over 50%.
* Broaden and strengthen our capacity to share facilitating our meetings (we have a start on this); consider providing resources to assist us all in becoming good facilitators; identify more people willing to do short welcome and invitation to new people.
* For Fridays, reduce some regular features’ frequency so we can allow more time when reports are made for exploring the issues presented. Spotlight sessions could provide discussion time beyond the short presentation as well and might include some 15-minute resource presentations with question/discussion time. Could also have longer break outs that give time for individuals to say more about their specific work as well as the immediate and longer-range needs in the community.
* Promote the work of the Lived Experience Coalition. Consider how coalition might collaborate and/or offer space for presentations during Friday meetings or other meetings if desired by the group. Focus on more ways to raise up voices of those with lived experience of street homelessness to speak about what is needed to address the issues they identify.
* Reemphasize what a majority of those attending have said they like best about the meetings – being introduced or updated on resources and contacts for meeting needs of people living homeless or at risk of being homeless. Friday morning Poll also showed majority of those attending find the advocacy updates important. Amplify activist voice by featuring members of advocacy projects offering specific actions for individuals/agencies to consider.